

No. K-56011/1/2021-TFS & PG
Government of India
Ministry of Commerce & Industry
Department of Commerce
Trade Finance Section

Udyog Bhawan, New Delhi
Dated, the 26th July, 2021

OFFICE MEMORANDUM

Subject: Pre-Budget Proposals for the year 2022-23.

The undersigned is directed to state that the Budget Proposals for Pre-Budget Exercise of the Union Government for the year **2022-23** may please be sent to Trade Finance Section after filling up the data in the prescribed **Proforma – I & II** (Copy enclosed) also available on the website of this department <http://10.21.77.7/BudgetProposal/> latest by **15.09.2021**. Soft form of the proposal may also be sent on email.

2. Further, it is also requested that the suggestions received from Export Promotion Councils, Commodity Boards, Trade-Industry Associations, etc. under this Department may be examined by concerned Administrative Division of this Department and only those suggestions may be forwarded to Trade Finance Section in the prescribed format which are considered to be export related and have the approval of Competent Authority.

3. It may be noted that the budget proposals should be sent in the light of the following: -

- i. Budget Proposals should be complete in all respects, properly categorized and HS Codes for each commodity must be provided.
- ii. Justification given in favour of the proposals shall be restricted to 300 words and Annexures should be used, if necessary.
- iii. Each Division should select 3-5 proposals, which are considered most crucial to the sector.
- iv. Issues discussed year after year but never agreed to, may not be raised again.
- v. Proposals, which are related to other Ministries/Departments, need not be considered and should be sent to the concerned Ministry /Department for necessary action.
- vi. In view of the fiscal crisis, proposals of small reduction/exemption in custom/ excise duties, service tax etc. should be avoided unless they are absolutely necessary if such reduction/exemption are necessary, then ample justification should be given.
- vii. Where temporary relief has been given to some sector for particular period (i.e. upto 31.03.2022), then it should be re-examined and views may be submitted on these as well.

Encl: As above.



(V. K. Singh)

Deputy Secretary to the Govt. of India

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1. All Addl. Secretaries/Joint Secretaries/Economic Advisers/Addl. DGFT in the Department of Commerce.
2. Director General, DGFT.
3. All Sections (except service sections) in Department of Commerce.

Department of Commerce
Pre-Budget Proposals for the Year 2022-23

New Entry

Proforma-I

1. Name of the Division/Sector	
2. Name of commodity/services	
3. Title	
4. Source	
5. Nature	
6. Proposal	
7. Accepted By DOC (in case of old proposal only)	
8. Accepted By GOI (in case of old proposal only)	
9. Recommendation	
10. Remarks	

Note: Kindly complete Proforma-II also before submitting.

[Home](#)

DOC-NIC

Department of Commerce
Pre-Budget Proposals for the Year 2022-23

Updation
Proforma-II

1. Name of the Division/Sector	
2. Name of the commodity/services	
3. a. Nature of proposal	
b. Classification	
c. Present level of Duties	
d. Proposed level of Duties	
e. Proposal (Old or New)	
f. Size of the domestic industry	
g. Issues related to inverted duty structure	
h. Revenue implication	
i. Impact of change in duty structure on domestic industry, if any	
j. Custom duty of the good in ASEAN/SAARC countries	
k. Bound Rates of India in the WTO	
4. Justification of the Division in favour of the proposal	
5. Recommendations	
6. Brief title of the recommendation	

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Udyog Bhawan, New Delhi.
Dated: the 26th July, 2021

OFFICE MEMORANDUM

Subject: Pre-Budget Proposals for the year 2022-23.

For the Pre-budget Exercise of the Union Government for the forthcoming year 2022-23, **Export related Pre-Budget Proposals** are invited for consideration by the Department of Commerce in the prescribed Proforma available on Department's website (copy enclosed).

2. It may be noted that the budget proposals should be sent in the light of the following :-
 - i. Budget Proposals should be complete in all respects, properly categorized and HS Codes for each commodity must be provided.
 - ii. Justification given in favour of the proposals shall be restricted to 300 words and annexure should be used, if necessary.
 - iii. Issues discussed year after year but never agreed to, may not be raised again.
3. The proposals may be sent to the Heads of the concerned Administrative Divisions in the Department of Commerce by **15th September, 2021**. Proposals received late will not be considered.

Encl: As above.



(V. K. Singh)

Deputy Secretary to the Govt. of India

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1. The Director General, Confederation of Indian Industry (CII), CII Headquarters, Mantosh Sondhi Centre, 23, Institutional Area, Lodi Road, New Delhi-110003.
2. The Associate Chambers of Commerce and Industry of India (ASSOCHAM), ASSOCHAM Corporate Office, 4th Floor, YMCA Cultural Centre and Library Building, 01, Jai Singh Road, New Delhi-110001.
3. The Secretary General Federation of Indian Chambers of Commerce & Industry (FICCI), Federation House, Tansen Marg, New Delhi - 110 001.
4. The Director, Federation of Indian Export Organization (FIEO), Niryaat Bhawan, Rao Tula Ram Marg. Opp. Army Hospital Research & Referral, New Delhi- 110057.
5. All heads of Commodity Boards/Export Promotion Councils/Trade Promotion Organizations etc. of Department of Commerce.

PROFORMA

Pre-Budget Proposals for the year 2022-23

1. Name of the Organization
2. Name of the Commodity/Services
3.
 - a. Nature of the Proposal :
 - b. Classification of the Product/Services :
 - c. Present level of duties :
 - d. Proposed level of duties :
 - e. Old or new proposal :
 - f. Size of the domestic industry :
 - g. Issue related to inverted to duty structure :
 - h. Revenue implication :
 - i. Impact of change in duty structure on domestic industry, if any :
 - j. Custom duty of the goods in ASEAN/SAARC countries :
 - k. Bound Rates of India in the WTO :
4. Justification in favour of the proposal

Signature

(Authorised Signatory)

Note:-

Kindly fill up the entire proforma.

Please fill up separate forms for separate products (in Font Size 12 and Font Type Arial).

- Sl. No.1. Indicate the name of the Organization, Address, Telephone Nos, Email id & person to be contacted. (In case of Associations, the nature of association, area of operation and number of members, with names of few prominent members, may kindly be indicated).
- Sl. No.2. Indicate the commercial name which is generally used and also the technical name, if any.
- Sl. No.3. (a) Whether the proposal relates to Customs Duty, Central Excise Duty, Income Tax Inverted duty structure, Central Sales Tax, other levies (Cess, duties etc.) proposals related to streamlining of procedure-system, misc.(Banking, export credit etc.).
- Sl. No.3. (b) If the proposal is related to Customs, please indicate Custom tariff classification; if the proposal is related to Income Tax, indicate relevant Income Tax Section; if the proposal is related to Central Sales Tax, Indicate both product and service classification. If the proposal is related to other levies, indicate name of relevant act (as applicable), along with relevant Section.
- Sl. No.3 (c) This information may be filled in case of proposal related to duties only (Basic duty and CV others, if any may be mentioned separately).
- Sl.No.3. (d) This information may be filled in case of proposal related to duties only.
- Sl.No.3. (e) If the proposal is old, please give reference of years, along with a copy of the proposal).
- Sl.No.3. (f) Please indicate volume of the products produced by Industry value of production by the domestic Industry and total No. of companies belonging to this Industry in India.
- Sl.No.3. (g) Kindly indicate Inputs/raw materials for the manufacture of the end product as appearing/mentioned in the proposal suffered inverted duty alongwith reasons for the inversion in duty structure.
- Sl.No.3. (h) Kindly provide details of the revenue loss that may occur to the Government due to reduction/withdrawal of duties.
- Sl.No.3. (i) If Customs duty parity with ASEAN/SAARC countries is referred to. Kindly provide the tariff schedule for the like product in the ASEAN/SAARC countries.

Sl.No.3. (j) This information may be filled up only for proposals related to Custom duty.

Sl.No.4. Please give a detailed justification as to why the proposal is being recommended, what will be the benefits if this proposal is accepted etc. Also, please mention, if this issue or any similar issue has been taken up with Department of Revenue. Department of Banking or other organization, if so, please attach a copy of the correspondence.

(A) In respect of excise & customs duties, the 8-digit classification of the commodity must be indicated.

(B) The following should be incorporated under the justification in proforma for each proposal for at least last one financial year.

(1) Indirect taxes

(a) Excise duty proposals

- (i) Price of the product in India.
- (ii) Price of the product outside India(International price).
- (iii) Volume of the product produced in India.
- (iv) Value of the imports.
- (v) Domestic requirement of the product.

(b) Custom duty proposals

- (i) Indigenous cost of production of the product.
- (ii) Landed cost of the imported like product.
- (iii) Indigenous capacity of production of the like product.
- (iv) Indigenous production of the like product.

(2) Direct taxes

Revenue effect of the recommended proposals.