

DD (6)

No. 9/17/2015-EP(CAP)  
Ministry of Commerce & Industry  
Department of Commerce  
EP(CAP) Section

Udyog Bhawan New Delhi  
Dated the, 14 July, 2015

To,

1. Chairman, Capexil, Kolkata
2. ED, Shefexil, Kolkata
3. ED, Chemexcil, Mumbai
4. ED, Plexconcil, Mumbai

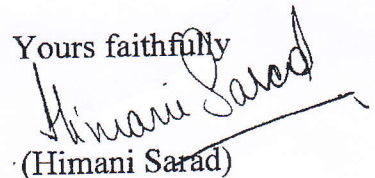
**Sub: Pre-Budget proposals for the year 2016-17.**

Sir/Madam,

The undersigned is directed to forward herewith a copy of OM No. 12/1000/2015-TFS dated 8<sup>th</sup> July, 2015 received from Trade Finance Section of DOC on the above mentioned subject.

It is requested to submit your pre-budget proposals for the year 2016-17 in the requisite format attached herewith latest by 31.07.2015 so that this division may get sufficient time for consideration and recommendation of the proposals.

Yours faithfully



(Himani Sarad)

Deputy Secretary to Government of India

Tele: 23062704

Email: himani.sara@gov.in

No. 12/1000/2015-TFS  
 Government of India  
 Ministry of Commerce & Industry  
 Department of Commerce  
 Trade Finance Section

\*\*\*

UdyogBhawan, New Delhi  
 Dated, the 08<sup>th</sup> July, 2015

**OFFICE MEMORANDUM**

**Subject: Pre-Budget Proposals for the year 2016-17.**

The undersigned is directed to state that the Budget Proposals for Pre-Budget Exercise of the Union Government for the forthcoming year **2016-17** may please be sent to Trade Finance Section after filling up the data in the prescribed **Proforma – I & II** (Copy enclosed) available on the website of this Department [http:// locnic/budgetproposal](http://locnic/budgetproposal) latest by **15th September, 2015**.

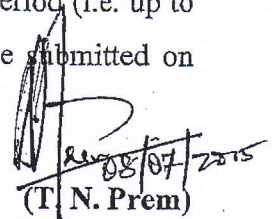
2. Further, it is also requested that the suggestions received from Export Promotion Councils, Commodity Boards, Trade-Industry Associations, etc. under this Department may be examined by concerned Administrative Division of this Department and only those suggestions may be forwarded to Trade Finance Section in the prescribed format which are considered to be export related and have the approval of Competent Authority.

3. It may be noted that the budget proposals should be sent in the light of the following:

- i. Budget Proposals should be complete in all respects properly categorized and HS Codes for each commodity must be provided.
- ii. Justification given in favour of the proposals shall be restricted to 300 words and Annexures should be used, if necessary.
- iii. Each Division should select 3-5 proposals, which are considered most crucial to the sector.
- iv. Issues discussed year after year but never agreed to, may not be raised again.
- v. Proposals, which are related to other Ministries/Departments, need not be considered and should be sent to the concerned Ministry /Department for necessary action.
- vi. There is a serious fiscal crisis. Therefore, proposals of small reduction/exemption in custom/excise duties, service tax etc. should be avoided unless they are absolutely necessary if such reduction/exemption are necessary, then ample justification should be given.

- 2 -

- vii. Where temporary relief has been given to some sector for particular period (i.e. up to 31st March, 2016), then it should be re-examined and views may be submitted on these as well.



08/07/2015  
(T. N. Prem)

Under Secretary

Tele: 23063694/Ext: 594

Email: tn.prem@nic.in

Encl: As above.

1. All Addl. Secretaries/Joint Secretaries/Economic Advisers/Directors/Deputy Secretaries in the Department of Commerce.
2. DGFT/All Addl. DGFT's/Joint DGFT's.
3. All Sections (except service sections) in Department of Commerce.