



CHEMEXCIL

REIMBURSEMENT OF STATUTORY COMPLIANCES CHARGES

Check List of Documents to be submitted along with the Application form, all of which should be self-certified

Sr. No	Name of the Document													
1	Duly filled Claim Form with signature and stamp of the firm													
2	List of registered Chemical Substances on the letter head of the company with stamp and signature of the firm as per format.													
	<table border="1"> <thead> <tr> <th>Sr No</th> <th>Product Name (As per certificate)</th> <th>Date of Registration</th> <th>Details of charges paid</th> <th>Amount paid in foreign currency</th> <th>Exchange Rate</th> <th>Amount paid in Rs</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Sr No	Product Name (As per certificate)	Date of Registration	Details of charges paid	Amount paid in foreign currency	Exchange Rate	Amount paid in Rs						
Sr No	Product Name (As per certificate)	Date of Registration	Details of charges paid	Amount paid in foreign currency	Exchange Rate	Amount paid in Rs								
4	Copy of Invoices for registration from local agent / Govt Authorities / Labs / consultant													
5	Registration certificate issued by Government Authority													
6	<p>Payment remittance advice indicating exchange rate, remitter and beneficiary details. <i>(Please do not submit swift copies / other documents that doesn't mentions exchange rate)</i></p> <p>In case the payment has been made through EEFC account (Euro to Euro / Euro to USD etc) then submit the letter from bank confirming payment with exchange rate / RBI Reference rate valid on the transaction date from the link https://www.fbil.org.in/#/home</p> <p>If any payment is made in Indian Rupees, then submit the bank statement for showing the payment done. If TDS deducted, submit necessary calculations.</p>													
	7	Receipt issued by the foreign authority towards receipt of payment												
8	CA certificate certifying the FOB Value of exports for the last 3 financial years													
9	Original CA Certificate certifying the expenses made towards registration. Amount certified should exactly match with the amount claimed.													
10	Copy of Chemexcil Membership Certificate													
11	Copy of IEC Code of the firm													
12	Copy of Export House certificate, if applicable													
13	Copy of Manufacturing license for the substance issued by the Licensing Authority (in India) <i>For LSM – SIA certificate / Entrepreneurs Memorandum</i> <i>For SSM / MSM – SSI / MSME Certificate</i>													
14	State Pollution Control Board license (SPCB) / CPCB License													
15	Copy of DGFT IEC DEL status													

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Notarized Affidavit (as per format) on non-judicial stamp-paper of Rs.500/- to be signed by Chairman/Managing Director/Managing Partner of the firm – *To be submitted after the reimbursement amount has been received from the Ministry*

Please note that the below mentioned charges are not admissible for Claiming 50% of reimbursement under MAI.

1. Annual Maintenance Charges
2. Continuous Data Maintenance Charges
3. Bank Charges / Transaction fees
4. GST
5. Any other taxes