

CHEMEXCIL

**REQUEST FOR PROPOSAL FOR APPOINTMENT OF
OOH SERVICES CONTRACTOR
FOR
6thCAPINDIA EXHIBITION**

Bid Reference: CapIndia 2020/RFP13

DISCLAIMER

This request for RFP is not an offer by CHEMEXCIL, but an invitation to receive responses from eligible companies for providing services for organising the event.

No contractual obligation whatsoever shall arise from the RFP process unless and until a formal contract is signed and executed between Chemexcil and the bidder concerned. This RFP is being issued with no financial commitment and Chemexcil reserves the right to withdraw the RFP and change or vary any part thereof or foreclose the same at any stage.

**Schedule for Submission of RFP for
OOH SERVICES CONTRACTOR**

1. Availability of RFP Document at CHEMEXCIL website **28th February 2020**
2. Last date and time for submission of completed RFP document **13th February 2020**

The RFP document can be downloaded from the website:

<https://www.chemexcil.in>;
<https://capindiaexpo.com>

The completed application (response document), containing Technical and Financial Bid (printed, signed and bound copies) should be submitted in a

sealed cover super scribed with the title **“Request for Proposal for providing OOH SERVICES for 6th CAPINDIA”** before the last date and time at the following address:

Mr. Prafulla V. Walhe
Deputy Director
Chemexcil
Jhansi castle, 4th floor,
7-Cooperage Road, Mumbai- 400 001

Late Applications: Any application received after the last date and time for submission for the same, i.e., 13th February 2020, 1700 hours, shall not be accepted. Applications received after the last date shall be summarily rejected and returned unopened.

SCOPE OF WORK

Chemexcil is the lead agency nominated by The Ministry of Commerce, Government of India to organise 6th CAPINDIA exhibition at Bombay Exhibition Centre in December 2020 Over 450 exhibitors are expected to participate in the show. Hall 1 has been selected as the venue.

SCOPE OF WORK FOR OOH AGENCY FOR CAPINDIA 2019 TO BE HELD AT BOMBAY EXHIBITION CENTRE FROM 16th 18th December 2020

General Terms & Conditions

1. All offers should be in Indian Rupees. GST should be mentioned extra
2. Offer validity should for 3 months from the date of opening the quotation
3. VAT / Service Tax Registration / Income Tax PAN number should be mentioned
4. Client references and contract details for similar works executed in the past should be mentioned.
5. Organizing Committee reserves the right to split the job work to two or more parties without assigning any reasons.

Please include the locations given below in your proposal. You may suggest additional locations

SR. NO	LOCATION	TRT	TYPE
	Warden Rd And Nepean Sea Rd junction near Stephens Church	M/T	ILL
	Marine Lines Queens Road	M/T	NL
	Dadar T.B. TRF from T Towards Plaza lhs 1	ANY	NL
	Khar S.V. Road Junction above Shivsagar Hotel	M/T	ILL
	Vakola Bridge on Nehru Rd East to West	E/T	NL
	Vile Parle Highway before VICOM Office	M/T	ILL
	Vile Parle SV Road Nr Opp Bus Depot Nr Mandir 2	E/T	NL
	Andheri Lokhandwala Bridge FCG Barista Upper	E/T	NL
	Andheri S V Road	E/T	NL
	Goregaon Link Road Nr Oshiwara Depot Upper	M/T	ILL
	Byculla Bridge G Down	M/T	NL
	Prabhadevi Nr Siddhivinayak Mandir LHS	E/T	ILL
	Lower Parel Lalbaugh Flyover	E/T	NL
	Santacruz S.V. Road Near Ashaparik Hospital	M/T	NL
	Andheri Gold Spot Junction FCG TRF coming from Highway	ANY	ILL
	Borivali Flyover W to E RHS 1	M/T	NL
	Chembur E.E. Highway Before Amar Mahal Lower	E/T	NL
	Vashi Entrance MBI-Pune Highway 84, Toll Naka	M/T	NL
	Bandra Highway	E/T	ILL
	Juhu Palm Grove	E/T	ILL

Display Cost
 Printing & Mounting Cost
 Total Taxes
 Total Cost

VALIDITY OF RFP RESPONSE

The RFP response submitted by the applicants shall remain valid for a period of 3 months after the date of RFP response opening prescribed in this document. A RFP response valid for shorter period may be rejected as non-responsive. Chemexcil may solicit applicants' consent to an extension of RFP response validity.

SUBMISSION OF TECHNICAL & FINANCIAL BIDS

Bidder will be required to submit the technical bid and the financial bid in two separate and sealed envelopes, Technical proposal shall be marked "Technical Proposal". Financial Proposal shall be marked "Financial Proposal".

Both the proposals should be put up in a bigger envelope and marked as "**Request for Proposal for providing OOH SERVICES for 6thCAPINDIA**" and submitted before the last date and time at the following address:

Mr. Prafulla V. Walhe
Deputy Director
Chemexcil
Jhansi castle, 4th floor,
7-Cooperage Road, Mumbai- 400 001

Technical Proposal & Presentation **50 points**

Previous Performance: 50 points

Price Proposal **50 points**

In preparing the financial bid, the bidder shall take into account the requirements of different events, man power required, all administrative charges, travels, etc. as per the scope of work

The bids will be opened in front of the bidders who will be present. Evaluation of Financial Bid will be done based on total cost quoted.

Contract will be awarded to the bidder in case the bid has been determined as the lowest evaluated bid, economically feasible and responsive subject to approval of the competent authority. Negotiations will be held with qualified and selected bidder.

Payment Terms

50% of the contract value
Balance

At the time of award of contract
Within 10 days of conclusion of event
and settlement of bills

QUERIES

Any queries relating to this RFP can be addressed to:

Mr. Prafulla V. Walhe

Deputy Director

Chemexcil

Jhansi castle, 4th floor,

7-Cooperage Road,

Mumbai- 400 001