

PUBLIC NOTICE NO.61
DTD.07.03.2017

The Directorate General of Foreign Trade has notified Indian Trade classification (Harmonised System)- ITC(HS), 2017 in replacement of the ITC(HS), 2012 vide Notification No. 36/2015-2020 dated 17.01.2017.

2. In pursuance to the above, in exercise of powers conferred under paragraph 1.03 of the Foreign Trade Policy (2015-2020), the Director General of Foreign Trade hereby re-notifies the MEIS schedule, Appendix 3B (Table-2) which shows the existing HS codes, their description and rates of MEIS application with corresponding 2017 HS codes and description of goods/Products. The same is available in the DGFT's website: www.dgft.gov.in

3. This is a consolidated list of all items under MEIS notified so far (Public Notice No. 2 dated April 1, 2015 and subsequent expansion through PN. 27 dated July 14, PN 28 dated July 16, PN 44 dated 29 October of 2015 and PN 6 dated August 26, PN 32 dated September 22 of 2016 and PN. 49 dated 30.12.2016) and is based on sequence of ITC(HS), 2017.

4. With consolidation of all the list and consequent arrangement based on sequence of ITC(HS), the existing SI. No. of items have undergone changes.

5. The MEIS Schedule as per ITC (HS), 2017 would be effective for shipments made w.e.f., 01.01.2017.

6. Effect of this Public Notice: The MEIS Schedule (Table 2 of Appendix 3B) has been harmonised with the ITC (HS), 2017 and consolidated list is published.

(A. K. Bhalla)

PUBLIC NOTICE NO.023
DTD.01.03.2017

Attention of Importers Exporters, General Trade, Port Terminal Operators, Shipping Lines / Shipping Agents, CFSs coming under the jurisdiction of JNCH, Nhava Sheva and all other stakeholders including all PGAs and Customs Bonded Warehouses, is invited to various Public Notices issued in respect of trade facilitation and ease of doing business on simplification of procedure.

2. Based on the feedback received from various stakeholders and trade representatives, the procedure for clearance of goods requiring PGA NOCs, is prescribed as under:

- The importer shall file advance Warehouse Bill of Entry.
- The importer shall submit one time Bond, in Bond Section of JNCH for registration of Bond.
- The importer shall obtain Out of Charge and release of Bond shall be done by concerned Appraising Group or Docks as the case may be. The out of charge officer shall ensure that comments are given in Bill of Entry to the effect that Ex-Bonding not allowed without NOC from the concerned PGA.
- The Group officer and Docks officer shall be allotted role for the purpose of release of Bond. On receipt of NOC from the respective PGA, the importer shall file Ex-Bond Bill of Entry and approach respective Group for assessment if any, or shall approach Docks officer for OOC, In case, the Ex-Bond Bill of Entry is RMS facilitated. The OOC officer shall verify the PGA NOC before OOC of the Ex-Bond Bill of Entry. The Bonded warehouse issuing the space certificate shall charge from the date of Physical warehousing of the goods and not from the date of issuance of Space Certificate.
- The importer may also avail the facility of clearance of goods under 'No Use Bond' in terms of P N 182/2016 without waiting for PGA NOC.
- DPD clients facing space constraints/de-stuff delivery problems/financial crunches etc. may also avail this facility.

3. In cases of consignments, where no samples are drawn for PGA NOC, and only markings are required like in case of ADC NOC, such Bs/E may be cleared in Home Consumption mode as such goods are being cleared on same day.

4. Any difficulties experienced in this regard may be brought to the notice of the undersigned, immediately.

5. This issues with approval of the Chief Commissioner of Customs, Mumbai Zone-II.

Sd/-
(SHRAWAN KUMAR)

PUBLIC NOTICE NO.024
DTD.03.03.2017

Attention of the Importers, Exporters, Port Terminal Operators, Shipping Lines / Shipping Agents, CFSs coming under the jurisdiction of JNCH, Nhava Sheva and all other stakeholders is invited to the Public Notice No. 163/2016 dated 01.12.2016 & Public Notice No. 174/2016 dated 15.12.2016 regarding Standard Operating Procedure consequent to commencement of "Document Processing Area" in the Parking Plaza and Gate Automation for Export & Import through NSCIT/NSIGT, GTI & JNPCT. In continuation of the above following procedures are prescribed for smooth functioning of document processing at Parking Plazas.

1. The factory/warehouse stuffed containers (sealed by Central Excise / Customs officers) and self-sealed containers entering respective Parking Plazas should be accompanied with relevant invoice [containing the examination report (on the reverse) issued by the officers who supervised such stuffing, in case of container sealed by Central Excise / Customs officers] and check list of Shipping bill.
2. Authorised person of the Parking Plaza/Terminal Operator shall ensure that gate pass / parking slip is not issued unless the container is actually entered inside the parking plaza.
3. The Customs Gate Officer posted at Parking Plaza gate shall verify the "container no., seal no. and the condition of the seal" and endorse the same either on the check list of shipping bill or on the invoice copy.
4. Based on the endorsement of the Gate officer of the Parking Plazas on the either of the aforesaid document as a proof of the entry of the containers into the Parking Plaza and verification of "container no., seal no. and the condition of the seal", the S/B is registered and Let Export Order (LEO) is granted as per the prescribed procedure.

Sd/-
(SUBHASH AGRAWAL)

PUBLIC NOTICE NO.025
DTD.03.03.2017

Attention of the Importers, Exporters, General Trade, Port Terminal Operator, Shipping Lines / Shipping Agents, CFSs coming under the jurisdiction of JNCH, Nhava Sheva and all other stakeholders is invited to the Public Notice No 163/2016, dated 01.12.2016 and subsequent Public Notices issued by Jawaharlal Nehru Customs House (JNCH) about procedure in regard to Export of containers (entry of factory stuffed (including self-sealed) and CFS stuffed Export Containers into port terminals after granting of LEO at Parking Area) and movement of Import Containers from Port Terminal to CFS/ICD as well as Direct Port Delivery to importers.

2. While prescribing the standard operating procedure, it was stated in the said Public Notice No 163/2016, dated 01.12.2016 (Note below Para 6.2.2) that their (JNPCT) Automatic Gate Automation System (AGS) will be fully functional shortly and subsequent to commissioning of JNPCT Gate Automation System (AGS), a separate Public Notice indicating Standard Operating Procedure (SoP) shall be issued.

3. JNPCT vide letter Ref No JNP/CM(T)/PN/AGS/17/ 2006, dated 24 February, 2017 that JNP Container Terminal AGS installation was completed on 25.12.2016 and undergoing testing & it will commence operation w.e.f. 01.03.2017. In this regard, they provided standard operating procedure to be followed by JNPCT from 01.03.2017. Accordingly,

4. Accordingly, The below mentioned would be the standard operating procedure to be followed for movement of such Containers to and from the Port Terminal.

JAWAHARLAL NEHRU PORT CONTAINER TERMINAL (JNPCT):

EXPORT PROCEDURE

Step 1: Trucks carrying CFS / Factory stuffed or Empty Export Containers to approach JNPCT Parking Area. Wherein, registration of Truck in Automated Gate System (AGS) will be done by updating Truck registration number, Driver name / license snaps will be taken against RFID Tag assigned to that Truck, the same tag will be affixed to the Truck (windscreen).

Step 2: After registration, the truck moves from Parking Area towards Holding Area (IN) next to it. At the entry point of Holding Area, which is identified as In-Survey-Point, the surveyor equipped with Hand Held Terminal (HHT) enters the PIN number (that was generated by the Terminal Operating System-TOS at the time of pre-gating the export container information) as provided by the truck driver which pops up the container details automatically on the HHT display. At this stage, transactions are generated and all container details are assigned to the RFID tag fixed in the Parking area. The Surveyor captures images of export container, its seal number and driver's license. In case of export empty container, image of empty container (inside) is captured. All the

information is uploaded and assigned to that container. The details along with images related to Factory stuff containers are then sent to Customs for approval. Factory stuff trucks will move inside holding parking area for getting LEO from customs and after approval of customs in AGS truck will move towards JNPCT gates through holding yard exit. CFS bound trucks will move directly towards JNPCT export Gates approach road through holding yard exit.

Step 3: As soon as the truck carrying export container(s) arrives at In-Gate, The AGS identifies the RFID tag affixed on the truck and allows it to proceed further under camera zone. The live details of truck / container are captured by 5 cameras installed (in each lane) and still images of these cameras along with the container details including Customs approval already available in AGS are displayed to CISF for their verification. With the approval of CISF in AGS, the boom barrier will be opened automatically and the truck proceeds further towards printer kiosk. Wherein, Drop-Off-Ticket slip will be delivered to the Driver. (This slip will indicate container details along with the Yard location for dropping the said export container). The truck proceeds to designated yard.

Step 4: After dropping the export container in designated yard as prescribed in Drop Off Ticket, the empty truck moves to Out-Survey-Point (Porta-cabin provided near TT maintenance office) wherein, surveyor carry out checks of the truck / driver details and then is allowed to move out towards Out Gates.

Step 5: CISF carries necessary checks of the truck with respect to AGS and once its approval is done, the boom barrier opens up to allow the truck to proceed to printer kiosk. The truck driver to collect the out gate passes (EIR) and leaves the gates.

IMPORT PROCEDURE

Step 1: Empty Trucks to approach JNPCT Parking Area. Wherein, registration of Truck in Automated Gate System (AGS) will be done by updating Truck registration number, Driver name / license details against RFID Tag assigned to that Truck, the same tag will be affixed to the Truck (windscreen).

Step 2: After registration, the truck moves from Parking Area towards Holding Area next to it. At the In-Survey-Point of Holding Area, the surveyor equipped with Hand Held Terminal (HHT) enters the Import PIN number (that was generated by the Import e-form 13 portal) as provided by the truck driver which pops up the relevant details automatically on the HHT display. The Surveyor captures image driver's license. The truck moves towards JNPCT export Gates approach road.

Step 3: As soon as the Empty truck arrives at In-Gate, The AGS identifies the RFID tag affixed on the truck and allows it to proceed further under camera zone. The live details of Truck are captured by 5 cameras installed (in each lane) and still images are displayed to CISF for their verification. With the approval of CISF in AGS, the boom barrier will be opened automatically and the truck proceeds further towards printer kiosk. Wherein, Pick-Up-Ticket slip will be delivered to the Driver. (This slip will indicate container details along with the Yard location for picking the said import container). The truck proceeds to designated yard.

Step 4: After picking the import container from the designated yard as prescribed in Pick-Up-Ticket, the truck moves to Out-Survey-Point. (Porta-cabin provided near TT maintenance office). The Surveyor captures images of import container, its seal number and driver's license. In case of import empty container, image of empty container (inside) is captured. All the information is uploaded and assigned to that container. For Direct Port Delivery, the details along with images are then sent to Customs for approval and truck moves towards JNPCT Import Gates approach road. For CFS bound container the truck moves directly to JNPCT out gate.

Step 5: CISF carries necessary checks of the truck with respect to AGS and once its approval is done, the boom barrier opens up to allow the truck to proceed to printer kiosk. The truck driver to collect the out gate passes (EIR) and leaves the gates.

INTER-TERMINAL TRUCK MOVEMENT

Step 1: The truck after offloading Export container at JNPCT wishes to take Import container from GTI will move towards the porta cabin installed at South end of POC Import yard for completion of transaction in JNPT Automated gate system (AGS). The Surveyor carries necessary checks of the truck with respect to AGS and once its approval is done, generate out gate passes (EIR). The truck driver to collect the out gate passes (EIR) and leave for GTI.

Step 2: The truck after offloading Export container at JNPCT wishes to take Import container from NSICT will move towards the porta cabin installed at North end of reefer yard for completion of transaction in JNPT Automated gate system (AGS). The Surveyor carries necessary checks of the truck with respect to AGS and once its approval is done, generate out gate passes (EIR). The truck driver to collect the out gate passes (EIR) and leave for NSICT.

Step 3: The truck after offloading Export container at GTI wishes to take Import container from JNPCT will move towards the porta cabin installed at South end of POC Import yard wherein registration of Truck in Automated Gate System (AGS) will be done by updating Truck registration number, Driver name / license details against RFID Tag assigned to that Truck, the same tag will be affixed to the Truck (windscreen). The surveyor equipped with Hand Held Terminal (HHT) enters the PIN number (that was generated by the Terminal System) as provided by the truck driver which pops up the relevant details automatically on the HHT display. The Surveyor captures image driver's license. Wherein, Pick-Up-Ticket slip will be delivered to the Driver. (This slip will indicate container details along with the Yard location for picking the said import container). The truck proceeds to designated import yard.

Step 4: The truck after offloading Export container at NSICT wishes to take Import container from JNPCT will move towards the porta cabin installed at North end of reefer yard wherein registration of Truck in Automated Gate System (AGS) will be done by updating Truck registration number, Driver name / license details against RFID Tag assigned to that Truck, the same tag will be affixed to the Truck (windscreen). The surveyor equipped with Hand Held Terminal (HHT) enters the PIN number (that was generated by the Terminal System) as provided by the truck driver which pops up the

relevant details automatically on the HHT display. The Surveyor captures image driver's license. Wherein, Pick-Up-Ticket slip will be delivered to the Driver. (This slip will indicate container details along with the Yard location for picking the said import container). The truck proceeds to designated import yard.

5. This, issues with approval of the Chief Commissioner of Customs, Mumbai Zone-II, JNCH.

Sd/-
(SUBHASH AGRAWAL)

PUBLIC NOTICE NO.027
DTD.06.03.2017

Attention of the Importers, Exporters, General Trade, Port Terminal Operator, Shipping Lines / Shipping Agents, CFSs coming under the jurisdiction of JNCH, Nhava Sheva and all other stakeholders is invited to the Public Notice No 161/2016, dated 28.11.2016 and subsequent Public Notices issued by Jawaharlal Nehru Customs House (JNCH) about various aspects / procedures relating to Direct Port Delivery.

2. There was request from stakeholders to devise a system so that container is released to DPD Importer only after issue of "delivery order" even in case where CFS is logistic service provider. There is also need to ensure that OOC is obtained by DPD importer before such consignments are cleared. Further, for the purpose of advance intimation to be submitted by DPD importer to shipping lines and also for the purpose of issue of advance e-do, request was received from trade to provide desired information in respect of all shipping lines.

3. In this regard, it is clarified that in such cases, where CFS Logistics is being used ("CFS Code" as "Stacking code") for evacuation of DPD containers, it is the responsibility of concerned CFS to ensure that container is released to DPD Importer only after verification of "delivery order".

4. Similarly, it is also clarified that in such cases, where CFS Logistics is being used ("CFS Code" as "Stacking code") for evacuation of DPD containers, it is the responsibility of concerned CFS to ensure that Customs Out of Charge (OOC) has been obtained before the container leave the Port Terminals & enter the CFS. Officer at the gate of CFS will verify the compliance (OOC obtained before the container leave the Port Terminals & enter the CFS).

5. As regards request for information in respect of all shipping lines. It is being informed that email address, mobile no, land line no and contact details of concerned person of shipping lines are enclosed as Annexure to this Public Notice (based on information received shipping lines) for the purpose of reference of DPD Clients (for the purpose of advance intimation as well as issue of advance edo).

6. This, issues with approval of the Chief Commissioner of Customs, Mumbai Zone-II, JNCH. Action to be taken in terms of decisions taken in this Public Notice should be considered as standing order for the purpose of officers and staff.

Sd/-
(SUBHASH AGRAWAL)

PUBLIC NOTICE NO.028

DTD.06.03.2017

Attention of the Importers, Exporters, General Trade, Port Terminal Operator, Shipping Lines / Shipping Agents, CFSs coming under the jurisdiction of JNCH, Nhava Sheva and all other stakeholders is invited to the Public Notice No 161/2016, dated 28.11.2016 and subsequent Public Notices issued by Jawaharlal Nehru Customs House (JNCH) about various aspects / procedures relating to Direct Port Delivery. There was request from trade that procedure adopted by various Terminal Operators in regard to Registration of DPD Client with Terminals, release of DPD Containers, opening of PD Account (if required), procedure for sending trailer to pick up DPD container (in case of own transport arrangement by DPD Importer) may be informed. Although, it is the responsibility of each Terminal Operator to publish procedure in respect of aforesaid aspects on their website and also inform to the trade through all means of communication, however, JNCH took initiative in coordinating with all Terminal Operators to obtain SOPs and inform to trade in consolidated manner so that there is wider clarity on aforesaid issues.

2. Accordingly, the procedure adopted by various Terminal Operators in regard to Registration of DPD Client with Terminals, release of DPD Containers, opening of PD Account (if required), procedure for sending trailer to pick up DPD container (in case of own transport arrangement by DPD Importer) is as under:

A. DPD PROCEDURES (JNPCT)

REGISTRATION:

1. The importer who intend to avail DPD facility shall submit duly filled registration form along with following documents to JNPCT to get themselves registered as per Customs Public Notice no. 05/2017:

2. A request letter mentioning the Sr. No. in the list of Public Notice No.161/2016 JNCH dated 28.11.2016 or Public Notice No.180/2016 JNCH dated 19.12.2016 or self-attested copy of permission letter issued by JNCH, Nhava Sheva for DPD facility.

a. Self-attested copies of PAN card.

b. Letter of authorization of Custom Broker for carrying out clearance of containers.

c. List of authorized signatories of the company on their letter head.

3. Alternatively they can send the self-attested scanned colour copies of above cited documents to the following mail ids: jnpctdpd@jnport.gov.in, cfsjnpt@gmail.com

4. Upon scrutiny, the Terminal will generate a DPD code against the importer after registering the party in the "Terminal Operating System (TOS)".

5. The “DPD” code will be intimated by Terminal to Importer through mail to enable them to inform the same to the concerned shipping line for indicating the same in the IGM as well as Import Advance List (IAL).

6. Further, the party details will also be registered in the “Import e-Form 13 module” and user id and pass word will be allotted for generating PIN for the trailers through the PIN system.

7. Both ‘DPD code’ and ‘user id’ with password will be intimated to the importer through e-mail to the email address provided in their registration form.

PD ACCOUNT AND PAYMENT:

1. Presently no PD account to be opened by the concerned importer or Customs Brokers at JNPCT.

2. All applicable charges shall be levied to the concerned shipping agencies like ITRHO charges. The importer has to pay the same to the shipping agency at the time of collecting DO.

3. However in due course, importers may be required to open PD account,

RELEASE OF DPD CONTAINER:

1. As per PN 08/2017, Shipping Agency need to indicate both ‘Stacking Code’ and ‘DPD Code’ in the Import Advance List (IAL).

2. After landing of DPD containers in the Terminal, the importer shall obtain ‘Out of Charge’ from Customs, e-DO from the concerned Shipping Agency and make payment of stamp duty to the statutory authorities.

3. Above 3 documents are to be submitted to the Terminal at POC Office for release of the container from the Terminal Operating System.

4. Alternatively they can send the scanned copies of above cited documents to the following mail ids:

jnpctdpd@jnport.gov.in, cfsjnpt@gmail.com,
planning@jnport.gov.in

5. However container will be released only upon receipt of online Out of charge from customs from ICEGATE.

6. On the above Basis, DPD containers of that importer will be released in the system by the Terminal.

7. Once system is stabilized accepting manual copies will be discontinued.

8. Once containers are released from the system by the Terminal, the importer will get the pendency in the PIN system screen.

9. For any issues related to release of containers, please contact shift officer on PHONE NO 022-6781-5201, 6781-5229.

PIN SYSTEM PROCEDURE:

1. Import to log-in from http://61.12.23.45/eform13_import or http://27.251.201.17/eform13_import alternate from the internet browser **(To use only Internet Explorer)**;

2. Import to Login with user name and password (username, as given in the permission letter, to be entered in small case);

3. To change password immediately after first log-in.

4. Import will get status of pendency of containers on their account at JNPCT after release of the same in the system after receipt of documents i.e. out of charge, DO & Stamp duty payment challan.

5. Importer need to create their Transporters (as users) under him with username and password.

6. Allocate containers to different transporters in accordance with pendency.

7. Transporter need to log-in from http://61.12.23.45/eform13_import or http://27.251.201.17/eform13_import alternate from the internet browser with his "user name" and "pass word" given by DPD agency (To use only Internet Explorer).

8. Transporter will get number of containers allocated to him and accordingly he need to generate that many PINs.

9. To generate PIN, Transporter need to enter details of trailers & drivers.

10. Transporter need to communicate the PIN to the truck driver.

11. Driver need to carry the PIN with him and furnish the PIN at "Check Post" along with "Container No." (he intends to carry).

12. JNPT staff generates "pick-up ticket" based on "PIN & Container No." and handed over to the driver.

13. Driver to enter the Terminal with "Pick up ticket" and go to the respective yard get the container loaded.

14. Upon arrival of trailers, DPD containers are loaded using RTGC/Reach Stacker as the case may be.

15. The trailer with DPD container will proceed to gate to move out after generation of EIR/Gate pass, verification & endorsement of OOC by Customs and CISF verification.

16. In case of any problem, cancellation of pickup & PIN shall be carried out at the Gate by Gate Officer (Terminal gate officer)

17. For any system related issues related to PIN system, please contact Shri RD Rao, Asst. Manager (MS) on 6781 5186 or Mr Venkat, on 6781 5180, 6781 5187.

18. For cancellation of PIN, please contact Shift Supdt (Planning) on 67815019 or Gate Officer on 6781 5074.

B. DPD PROCEDURES (APM/GTI)

REGISTRATION PROCEDURE:

1. Online Registration Process:

i. APM Terminals Mumbai has provision for online registration of DPD Customer.

ii. DPD Customer logs into APMT Mumbai's website www.apmtmumbai.com & Click on "Customer" □ "Customer Registration Form" option for online registration.

The guidelines for online Customer registration are mentioned in **Customer □ Directions-Customer Registration.**

2. Alternate Registration Process:

i. APM Terminals Mumbai receive a written request over email Mumbaistatistics@apmterminals.com from a "Customs approved DPD Importer" for registration as a DPD Customer at the Terminal.

ii. The Terminal will share its Customer registration form with details of supporting documents required and it's bank details for future financial transactions.

3. The supporting documents require for registration are as under:

i) A request letter mentioning the Sr. No. in the list of Public Notice No.161/2016 JNCH dated 28.11.2016 or Public Notice No.180/2016 JNCH dated 19.12.2016 or self-attested copy of permission letter issued by JNCH, Nhava Sheva for DPD facility.

ii) Self-attested copies of PAN card.

iii) Certificate of Incorporation or Partnership deed or IT Returns of last two years

iv) Letter of authorization of Custom Broker for carrying out clearance of containers.

v) List of authorized signatories of the company on their letter head.

4. Within 48 hours of receipt of the details and the documents, the Terminal registers the Customer in its IT systems and creates a unique code for the same.

5. This code is communicated to the DPD Customer to the email address as indicated in the application of DPD Client along with the login ID and Password for Web-Access (Customer interface system).

6. The Terminal's Finance Team shares APMT Mumbai's Bank Account Details with the Registered DPD Customers to maintain positive PDA Balance. In the event that the Customers do not maintain positive PDA, containers will be released only upon payment of applicable charges.

7. The Terminal's Operations team shares the code generated for the specific Customer with the Shipping lines also.

DELIVERY PROCESS:

1. As per Out of Charge (OOC) message received from ICEGATE or PCS and PCS DO, the DPD containers are released for the movement by Terminal's Documentation Department. However Importers have the option of to submit OOC hard copy or send scanned copy to The Terminal's Documentation Department & Shipping Lines have option to sends delivery order of the containers to Terminal's Documentation Department

2. Post verification of these documents, Terminal Documentation Department release the container/s for delivery in the system subject to scanning list by Customs. Once released, these containers are reflected in the system as inventory against the Customer and the same can be viewed by the Customer through the web access as provided earlier.

3. The Customer can then generate PIN numbers against the lot of containers reflecting as inventory in the system.

4. The Customer nominated Transporter's driver arrives straight at the Terminal Gate and produces the PIN number to Gate staff.

5. Terminal's Gate staff enters Truck No. & Group code details in Terminal's Operating System as per Pin No. & generates 'Equipment Interchange Receipt' (EIR) for selected container (as per Yard Best pick) and provides the driver an 'Bay Allocation Ticket' (BAT) with which the driver proceed to the yard location mentioned on EIR to pick up the container.

6. While the truck gets loaded with the assigned container, a bar coded gate pass gets auto generated for Customs official to endorse online.

7. In case the container has been selected by Customs for Mobile scanning (M-Scan), the driver must complete the scanning formality at the mobile scanner within the port.

8. When the driver arrives at the gates with the import container for exit, the gate official checks the Customs endorsement in the system using the BAT number and upon verification allows the container to exit and complete the out stage.

9. In case the container has been selected for "F" scan, then the driver must proceed to the fixed scanner for scanning.

C. DPD PROCEDURES (NSICT/NSIGT)

REGISTRATION PROCEDURE

1. DP World Terminals Mumbai (NSICT / NSIGT) receives a written request over email (crm.nsict@dpworld.com) from a “Customs approved DPD Importer” for registration as a DPD Customer at the Terminal.

2. The Terminal will share its Customer registration form with details of supporting documents required and it's bank details for future financial transactions. The supporting documents required for registration are as under:

a. A request letter mentioning the Sr. No. in the list of Public Notice No.161/2016 JNCH dated 28.11.2016 or Public Notice No.180/2016 JNCH dated 19.12.2016 or self-attested copy of permission letter issued by JNCH, Nhava Sheva for DPD facility.

b. Self-attested copies of PAN card.

c. Letter of authorization of Custom Broker for carrying out clearance of containers.

d. List of authorized signatories of the company on their letter head.

PROCEDURE FOR OPENING PD ACCOUNT:

DPD Code itself is PD Account. Which is dormant till no amount is credited to it. Once amount is deposited into NSICT / NSIGT Account, it becomes live.

NSICT: A/C No. 22205235197 IFC Code: SCBL0036046 Bank: SCB

NSIGT: A/C No.000004080451 IFC Code: BARC0INBBIR Bank: BARCLAYS

PROCEDURE FOR REGISTRATION OF TRAILER:

Unregistered Trailer has to get registered with Terminal at NSICT Parking Plaza where a Unique BAT (Bay Allocation Ticket) will be allotted to the specific trailer.

RELEASE OF DPD CONTAINERS :

1. Customer has to submit the Delivery Order received from Shipping Line along with the Challan & Out of Charge to their “Port Terminal gate” to get the container released,. However, importer can send Scanned copy of same through their designated email id to Terminal email id (cs@dpworld.com, documentation.nsict@dpworld.com & documentation.nsigt@dpworld.com) to get release of container online. However, the trailer driver Customs Broker / Authorised representative would be required to carry hard copies of above 03 documents to submit at the gate.

2. As of now, client needs to obtain “E gate pass (Import E form-13)” from Master Marine (surveyor) in PUB Building in respect of most of the shipping lines. However, Terminal Operator has been asked to devise the system so that Client can obtain “e-gate pass” at their own without visiting to PUB Building. Terminal Operator has informed that they are already working on such revised procedure and will introduce it shortly.

3. Registered Trailers can come to the gate with E gate pass and will be allowed to take the delivery.

QUERRY / HELP: If any further queries, kindly send a mail to crm.nsict@dpworld.com/cs@dpworld.com

3. Similarly, it is also clarified that in such cases, where DPD Importer is using own transport arrangement ("DPD Code" as "Stacking code") for evacuation of DPD containers, it is the responsibility of concerned Port Terminal to ensure that Customs Out of Charge (OOC) has been obtained before the container leave the Port Terminals. Further, Customs officers posted inside the Terminal should also check & verify Customs Out of Charge (OOC) as already prescribed in Public Notice No 163/2016 dated 01.12.2016.

4. This, issues with approval of the Chief Commissioner of Customs, Mumbai Zone-II, JNCH. Action to be taken in terms of decisions taken in this Public Notice should be considered as standing order for the purpose of officers and staff.

Sd/-
(SUBHASH AGRAWAL)