**(To be typed on Company’s Letterhead)**

**PROFORMA FOR NOMINATION FOR CHEMEXCIL EXPORT AWARDS FOR OUTSTANDING EXPORT PERFORMANCE DURING YEAR 2018-19/2019-20/2020-21\***

Criteria adopted by CHEMEXCIL’s Annual Awards for export excellence represent a challenge to existing exporters to look beyond the horizon, and helps create new exporters - thus increasing export earnings for the nation.

***\*Members willing to fill nominations for all three years are requested to fill three separate forms mentioning the years above.***

**ANNEXURE – I**

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Name & Address of the Firm | : | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 2 | Name/s of the Directors / Partners / Proprietor. | : | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 3 | Membership No. | : | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 4 | Panel along with category in which the firm is registered. | : | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 5 | Category of registration (Mfgs. Exporters OR Merchant Exporters) | : | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 6 | Name & Designation of the Contact Person for the Export Awards Communication | : | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 7 | Mobile Number of the Contact Person | : | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 8 | Email Id of the Contact Person | : | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 9 | Alternate Number | : | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 10 | Whether the firm is a SIA/SSI/Trading Unit | : | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 11 | In case of SSI unit, please mention registration number and validity. | : | (Please attach Certificate) |
| 12 | Whether the firm recognized as Export House / Trading House / Star Trading House? (Kindly mention Status Category as One Star, Two Star, Three Star, Four Star or Five Star) Please give recognition No. and Validity. | : | (Please attach Certificate) |

1. Your value-wise export details for the years 2016-2017, 2017-18, 2018-19, 2019-20 & 2020-21(FOB value) countries of export for the product group exported by you (for example separate figures for Dyes, Dye Intermediates, Medicinal Castor Oil, Castor Oil derivatives etc.) Export details should be given in the following format.



1. **Firm’s exports during last three years**.
   1. For the products falling under separate commodity Group as in (8) above.



* 1. Country-wise breakup of the total exports during the last financial years.



Please submit Chartered Accounts Certificate to certify all the above export data filled as per the format attached as Annexure III.

|  |  |  |  |
| --- | --- | --- | --- |
| 15. | Percentage of exports to total sales (for Merchant Exporters). Percentage of exports to total production (Mfg. Exporters). | : | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| 16. | Details of CHEMEXCIL are past awards. (Year-wise) | : |  |
| 17. | Details of extra-efforts made in export promotion:- | : |  |
|  | Significant success in developing or acquiring international standards of quality e.g. ISO / DMF Nos. etc. | : | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
|  | Participation in International Fairs/Exhibitions and Business concluded. | : | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**Signature (of the Authorized signatory)**

**Seal of the Company**

**(To be typed on Company’s Letterhead)**

**ANNEXURE – II**

**EXPORT AWARD FOR THE YEAR 2018-19/2019-20/2020-21\***

**CRITERIA ADOPTED BY THE COUNCIL FOR CONSIDERING THE AWARDS**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Total Turnover of the year for which filing the nomination | : | Amount in USD Million\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Amount in Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2. | Growth Rate for last three years for which the nomination is filled (2016-17, 2017-18, 2018-19……) | : |  |
| 3. | Development of new markets  (Name of the countries in which business has been newly launched) | : |  |
| 4. | Development of new products | : |  |
| 5. | Recognition of International Quality Standard like ISO / International Quality Awards / DMF Nos |  |  |
| 6. | Net Foreign Exchange Earned  (Mentioned the details of the years for which nomination is filled) | : | Amount in USD Million\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Amount in Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 7. | Any other achievement | : | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**IMPORTANT:**

While giving export figures, indicate figures separately for each Panel for example.

Separate Figures for the year for which the nomination is filled.

|  |  |  |
| --- | --- | --- |
| **Panel** | **Value in USD Million** | **Value in Rs.** |
| **Dyes & Dye Intermediates** |  |  |
| **Inorganic, Organic and Agro Chemicals** |  |  |
| **Cosmetics & Toiletries, Perfumery Compounds and Essential Oils** |  |  |
| **Specialty Chemicals & Castor Oil** |  |  |

**N.B. :**

1. Information should be complete in all respects and should be accompanied by all relevant documents. Incomplete forms in any respect may not be considered.
2. The decision of selection of awards by the Export Awards Committee will be final and binding on all the exporters and no appeals would be entertained by the Council.

**Signature (of the Authorized signatory)**

**Seal of the Company**

**ANNEXURE III**

**ON CHARTERED ACCOUNTANTS’ LETTER HEAD**

Ref. no.: Dt.

**CERTIFICATE OF CHARTERED ACCOUNTANT**

I/We hereby confirm that I/We have examined the prescribed registers and also the relevant records of (COMPANY NAME) (ADDRESS) and hereby certify that

1. The following documents/records have been furnished by the applicant firm/ company and have been examined and verified by me/us:
2. **For deemed exports**:
3. Copy of ARO/ Back-to-back inland letter of Credit of Advance Authorisation for intermediate Supplies or Supply invoices or CT3/ ARE3 duly certified by the Bond Office of EOU concerned showing that supplies have been received.
4. e-BRC as evidence of having received the payment through normal banking channel or a self-certified copy of payment certificate issued by the Project Authority concerned in the form given in Appendix-7D.
5. **For export of goods:**
6. Export Order/Contract,
7. Shipping Bills/Bill of Exports/ Airways Bills/PP Receipts
8. Bill of Lading
9. Customs/ Bank attested invoices
10. e-BRC / Bank Certificate of Export and Realization
11. GR declaration, and
12. Connected books of accounts
13. **For export of services:**
14. e-BRC / Bank Certificate of direct foreign exchange earnings
15. GR declaration
16. Forward Inward Remittance Certificates (FlRCs)
17. Certificate from international credit card companies
18. C.A. certificate for indirect sources,
19. Certified Statements from the Banker/Chartered Accountant of Foreign Exchange earnings and connected books of accounts.

CHARTERED ACCOUNTANT

SEAL & SIGN

1. The relevant accounting and financial register(s) as prescribed under different Acts and Rules made there under have been maintained and authenticated under my/our seal and signature.
2. The information given by the applicant firm/ company in the 'Aayaat Niryaat Form' including details on:
3. Imports/ Exports made and services rendered
4. Foreign exchange earnings/ realization (both from direct and indirect sources)
5. Third Party Exports.
6. Deemed exports.

is in agreement with the, Foreign Trade Policy 2015-20 and the rules and procedures made there under, the relevant register and records and the books of accounts maintained by (COMPANY NAME); and their subsidiaries and is also true and correct.

1. Neither I, nor any of my/ our partners is a partner, director, or an employee of the above- named entity, its Group companies or its associated concerns.
2. I/We fully understand that any statement made in this certificate, if proved incorrect or false, will render me/ us liable to face any penal action or other consequences as may be prescribed in law or otherwise warranted.
3. Details of export of same/ similar products made during the Preceding 3 years are given below.

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr. No** | **Financial Year** | **FOB of Export**  **(Rs. in Crores)** | **FOB of Export**  **(USD in Million)** |
| 1 | 2016-17 |  |  |
| 2 | 2017-18 |  |  |
| 3 | 2018-19 |  |  |
| 4 | 2019-20 |  |  |
| 5 | 2020-21 |  |  |

CHARTERED ACCOUNTANT

SEAL & SIGN

Place:

Date:

**N.B. : Please delete whichever is not applicable.**

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*